



Exeter

a learning community

BRAYFORD AVENUE

CORBY

NORTHAMPTONSHIRE

NN18 8DL

Telephone: 01536 204765

Website: <http://www.exeteralc.com>

Together, we believe! We will achieve!

Welcome to Exeter a learning community...

We are really looking forward to getting to know you and your child and being part of this exciting time in their lives. We know how important it is for you and your child that they settle happily into school, so we hope you find the information contained in this booklet, a helpful preparation for getting them ready. We also hope that you will share it with your child so that they have a better understanding of what to expect.

Starting a new school is both an exciting and nervous time for both children and parents. You will probably have many questions to ask? You and your child will have the opportunity to visit school before they start, to find some answers and get a sense of the school layout.

If you feel that your child is worried about starting school, please let us know and we will discuss possible ways of helping to overcome this.

To find out more about our school, why not visit our website - www.exeteralc.com. You can also follow us through our facebook page or twitter -@exeteralc.

Some Key staff roles and names:

- Acting Principal – Julia Kitson
- CEO – Sue Cordwell
- Chair of Governors – Jezamin Lindsay
- Vice Principal – Joanne James
- Assistant Principal, inclusion and SENCO – Jen Doherty
- Designated Safeguarding Children – Julia Kitson and Jen Doherty
- Office Administrators - Kim Burley, Amanda Mcghee
- Bursar – Donna Bardsley
- Attendance and taking children out of school – Karen Lloyd
- Site Supervisor – Nicky Boyle
- Breakfast and After School Club - Sandra Auld (EYFS/KS1/KS2)

School Vision

- Our vision is to create a school where every child achieves through a relentless focus on high quality teaching and learning.
- Ensuring all children make good or better progress in reading, writing and numeracy will be one of our core purposes and that the gap closes for our pupil premium children.
- All staff will consistently and energetically use the most effective methods for teaching these basic skills.
- High quality training and professional development opportunities will equip us to do so.
- We will provide an exciting, relevant and inspiring curriculum.
- Classrooms will be vibrant, supportive and welcoming.
- They will be full of children motivated by positive, well-paced and purposeful lessons.
- And these lessons will be delivered by staff that are passionate about the children's success.
- Every parent/carer will be able to feel proud of their child's/children's achievements- and will know exactly what these are.
- All of this will be done because the children and their education will matter more than anything else.

Exeter's Creed

Yesterday has passed. Tomorrow will come. Today... is our beginning.
We are not defined by our wealth; we have nothing to fear because our integrity allows us to make the right choices that affect positively on those around us.
We only look down on people when helping them up. We are one set of eyes, one set of ears and a single heart that beats as one.
We are responsible for our actions and respect each other's unique qualities, regardless of gender, race or background.
We are team Exeter and we work hard to overcome our challenges and achieve our goals – making memories and dreams come true.

Together, we believe! We will achieve!

Exeter's Values

Integrity
Creativity
Aspiration
Respect/**R**esponsibility
Empathy

Please ensure as we live out our daily lives, together, as part of the Exeter Community we refer to and reflect our values and commitment. Reference should constantly be made to these within our daily interactions with one another and with and between the children, we need to model these. All of our core values should be kept in mind at all times.

New Admissions to Exeter a learning community

Parents/carers considering sending their children to Exeter a learning community are most welcome to visit the school and to view some of the facilities we have to offer. Please telephone the school for an appointment (Tel: 01536 204765). Once you have decided you would like your child to attend Exeter a learning community, you will need to contact Northamptonshire County Council to complete an admissions form for a school place. They also include information about changing schools. Their details are: <https://www3.northamptonshire.gov.uk/councilservices/children-families-education/schools-and-education/school-admissions>



Before your child's first day, you will need to complete a registration form that will provide us with key basic information. This information is stored on a secure web-based system. If your child is transferring from another school, we will confirm your child enrolling at our school, so that their education records are transferred. Northamptonshire County Council have further information about changing schools and the admission process. Their details are:

<https://www3.northamptonshire.gov.uk/councilservices/children-families-education/schools-and-education/school-admissions>



We require at least **two emergency contacts** of adults that we can get hold of during the school day should we be unable to get hold of you. Please ensure you inform the office if you change your home phone or mobile number during the year.



Please also let us have an email address, if you have one.

ABOUT OUR SCHOOL

In September 2018 there will be: Foundation Stage 1: (Nursery), morning, afternoon and full day sessions for children from the age of 2 years old; three classes per year group in Foundation Stage 2 (Reception); Year 1; three classes in Year 2; Year 3; Year 4; Year 5; Year 6.

There is a breakfast club and after school club for parents/carers who need childcare. There is further information on page 6.

Our school has two main buildings on the same site: KS1 and KS2. Children join the school in Foundation Stage and move on to Key Stage 1 (Years 1 and 2). Year 3 signifies the change to Key Stage 2, which lasts until the children transfer to secondary school at the end of Year 6.

The safety of your child is paramount and it is for this reason that we ask all visitors to report into the main office during the school day. We have an electronic signing in process and ask all visitors to sign in and wear a label identifying them to children and staff. During the school day all gates to the site are locked from 9.00am and open at 2.55pm. Pedestrian Access to the main entrance is at the top of Brayford Avenue.

THE SCHOOL DAY

Foundation Stage 1 (Nursery)

FS1 is open from 8.45am to 3.30pm, during term time. All children aged three and four years old are entitled to free early education. Some children are entitled to 30 hours of early education and education funding for two years old. Please ask the main office for more details.

Parents/carers are able to buy additional sessions from 7.30 – 8.45am; 11.45 – 12.30pm (including a lunch); 3.30-6.00pm

The FS1 sessions for part time children are: 8.45 to 11.45 am; 12.30 to 3.30pm

FS1 is self-contained with its own outdoor area, but is an integral part of our establishment.

Foundation Stage 2 (Reception), Year 1 and Year 2

The school day is: 8.55 – 11.45 p.m.
 12.45 – 3.15 p.m.

Classroom doors are opened at 8.40am for children to come into school. Foundation Stage parents/carers are encouraged to bring their child into the classroom. The school day starts at 8.55am. In Foundation Stage 2, Years 1 and 2 the school day ends at 3.15 p.m. and we ask that your child is collected promptly by a responsible adult from outside the classrooms. Children will not be released to unknown adults, anyone not on the contact list or children under the age of sixteen.

Year 3, Year 4, Year 5 and Year 6

The school day is: 8.55 – 3.20 p.m.

Classroom doors are opened at 8.40am for children to come into school. The school day starts at 8.55am. In Years 3, 4, 5 and 6, the school day ends at 3.20 p.m. and we ask that your child is collected promptly by a responsible adult, who is on the contact list supplied by you. Teachers will bring their class on to the playground: Years 3 and 4 are collected from the playground at the front of KS2. Years 5 and 6 are collected from the playground at the back of KS2. We discourage children from walking home alone but if parents/carers request this, the request must be made in writing, absolving the school of any responsibility. Please note only children in years 5 and 6 can walk home alone.

Lunchtimes

The school meals are provided by Kingswood Catering. Their website is www.kingswoodcatering.co.uk. Currently, school meals are free to all children in FS2, years 1 and 2 and to all children entitled to a free school meal. Please ask the office staff to help you check if you are eligible. Parents/carers are able to purchase a meal for their child via their website. Included in this pack is a copy of the up to date menus for you to look at. Children are also able to have a packed lunch provided from home. Please do not include fizzy drinks, glass bottles, chocolate or sweets. Parents/carers are welcome to provide a lunch for their child even if they are eligible for free school meal. However, please can you inform us of your eligibility as we are able to claim additional funding

to support your child, referred to as 'pupil premium'. This funding may enable us to support your child with additional resources and extra curricula activities.

Exeter a learning community is part of the National Healthy Schools programme and fruit and vegetables are provided for all children in the Foundation Stage and Key Stage 1. Children have access to drinking water at all times. You are able to purchase a water bottle for your child from the School Office.

Pupil Premium

Pupil Premium, is additional funding that schools receive to address the current underlying inequalities between pupils eligible for free school meals (FSM) and their peers. It is intended that funding is used to tackle disadvantage and reaches the pupils who need it most. The Pupil Premium was introduced in April 2011 and is allocated to schools to work with pupils who have been registered for free school meals at any point in the last six years. Schools also receive funding for pupils who have been looked after and pupils of service personnel. In addition, the funding now supports those children who have special guardianship orders, but have previously been in the care of the LA. The Pupil Premium is used strategically to ensure maximum impact on attainment. As a school we will work hard to support disadvantaged pupils. Please speak to the office to see if your child meets the criteria for Pupil Premium. You do not have to take up the offer of a free meal, but the funding could be used to support your child in other ways.

Breakfast and After School Clubs

At Exeter a learning community we have a thriving breakfast club and After School club (Tea-Time Club). This is held in its own dedicated room in the key stage 1 building. It offers a range of fun activities and healthy meals for children attending Foundation Stage to year 6.

Our 'wrap around provision' is available from 7.30 a.m. to the beginning of the school day and from the end of the school day to 6.00p.m. Our service is registered with OfSTED which means that you can claim Family Tax Credits against the cost of the childcare. Parents/carers/carers are encouraged to visit before making a decision.

Any parent interested in this service should contact the main office for further details and cost. A booking form, requesting a place, must be completed prior to the child starting and is not a guarantee of a place as it will depend on vacancies at the time of the enquiry. Payment is required in advance.

School Uniform and clothing

The Governors recommend that all children should wear simple and inexpensive school uniform and clothing. This consists of: a blue jumper/cardigan with the school logo, grey trousers/skirt/shorts, and a white or red polo shirt. Polo shirts can be purchased with or without the school logo.

Children play outside in all weathers. Therefore, it is important that your child has a warm, waterproof coat in school every day.

Younger children must be provided with **spare clothes** to keep in school. Children sometimes get wet or dirty during their play as well as the occasional toileting accident. Please can you name all items of clothing and footwear and in particular coats and jumpers/cardigans.

Footwear

We ask that children wear **flat**, black school shoes so that they can play safely. This enables them to run around more easily.

A selection of school dress, new and second hand is available for purchase from the main school office.



Physical Education

PE is part of the National Curriculum and schools are asked to ensure that children take part in a minimum of 2 hours weekly physical activity. Children will take part in indoor and outdoor sessions of P.E.

All children should have a P.E. kit comprising of:
T-shirt with school logo available from the office
Shorts - black or blue
Plimsolls / trainers (for outdoor use)

We ask that P.E. kit is stored in a draw string PE bag and is left in school all week.

P.E. sessions take place outdoors even in cold weather. During these times we ask if you would also include a pair of blue or black tracksuit or jogging trousers and a jumper.

In Year 3 and Year 5 children are offered swimming as part of the National Curriculum. All children require a swimming costume, hat and towel. Hats may be purchased from school, price £1.00.

No jewellery of any sort may be worn during any P.E. session. Any child with pierced ears will need to remove their studs.

All items of clothing and bags should be clearly labelled with your child's name to enable us to return them quickly and easily to their rightful owner, should they be mislaid.

Jewellery

We ask that children do not wear jewellery to school. However, stud earrings and watches are the only items of jewelry allowed. If your child cannot take his/her own earrings out, we will ask that you ensure they are removed on the specified P.E. days.

Lost Property

It is important for all clothing to be clearly **named** in case items are mislaid. Lost property is kept in two containers in the KS1 hall. You are encouraged to check this at the end of the school day if necessary.

Parents are strongly advised not to send children to school with any items of value. Neither we nor Wallace Academy Trust will take responsibility for any items lost, damaged or stolen.

Safeguarding and keeping children safe

The safety of children is paramount. All external gates are locked between 9.00 and 2.55pm to ensure the site is secure. All visitors must report to reception and sign in using our electronic logging system. All staff who work in our environment have rigorous checks and on-going training to ensure they know how to keep you child safe and protect them from harm.

Health and Medical Care



At Exeter a learning community, we provide a caring environment and everything possible is done to ensure your child's safety. We have a number of staff who are fully qualified first aiders.

You need to make sure that we are aware of any allergies or medical conditions, including asthma. Information can be supplied on the admissions form and we can be updated at any time.



If your child uses an inhaler, please ensure they have a spare one to be kept in school. It is your responsibility to ensure it is in date and to replace it as necessary. It must be clearly labelled with your child's name.

We do not administer medicines other than inhalers and prescribed medication. There is a separate consent form to ensure we have all the correct details for administering medicines to your child. If your child has an ongoing need for medication during the day you should speak to the class teacher about this, and if necessary, the school SENCo.

If a child becomes unwell it is our policy to contact a parent or a named emergency contact so that he or she can be taken home. Please ensure that you keep us up to date with phone numbers.

If a child has **diarrhoea and/or vomiting**, the school requires that children should be kept off school for 24 hours after their symptoms disappear, even if they seem well. This is to reduce the spread of infection.

Further advice about whether to bring your child to school if you think he or she may be unwell can be found at

<http://www.nhs.uk/Livewell/Yourchildatschool/Pages/Illness.aspx>

Medicals



Your child will receive regular health checks during their time in school. You will be asked to give consent for your child to be seen by a school nurse. If you have any concerns or queries, you may contact the school nurse directly using the following telephone number: 01536 400600. The school nurse service are based at Willowbrook centre.

Head Lice

It is the responsibility of all parents/carers to check their child's hair regularly, as head lice is an ongoing problem in primary aged children. If left untreated it can result in an infestation in a class that can be distressing for all concerned. Further information regarding the treatment of head lice is available in the office.

Our school is a non-smoking school. We ask that all parents/carers and staff do not smoke inside the school buildings or on the surrounding school grounds.

THE CURRICULUM

Children's learning is the central purpose of everything we do. Helping children learn - academically, socially, spiritually, emotionally, and physically - is the key purpose of our setting. An effective curriculum is one that develops children's learning, facilitated by teaching.

What children learn should respect the past but should be of help to them in their future lives. Children's learning must respond to their current and future personal needs, their future career needs and the needs of the varied societies and cultural groups in which they are likely to play a part.

Children need to share responsibility for their learning with their teachers, parents/carers and carers. The proportion of responsibility each bears will depend on the age and characteristics of the children. Nevertheless, learning must be constructed in such a way that, by the end of the primary years, children begin to see and experience the potential for taking responsibility for their own learning and the choices they make.

The purpose of teaching is to facilitate children's learning in appropriate and diverse ways. To be more successful in helping children learn we will endeavour to work closely with colleagues, parents/carers and other members of the child's community.

Each year group will provide parents/carers with a newsletter that gives information on what the children will be learning during the term, any visits or visitors that are planned and ways you can support your child at home.

EARLY YEARS FOUNDATION STAGE CURRICULUM

The Early Years Foundation Stage curriculum begins from birth. Children have already learnt an enormous amount from their carers up to the point of entering FS1. We believe at Exeter a learning

community that you are your child's first and most important educators and we aim to develop and foster a close working partnership with you upon the entry of your child to our school. During the foundation stage your child will be involved in learning through well planned, practical play based learning; providing both enjoyment and challenge.

Lots more information about the curriculum is available in FS1 and FS2 and from your child's keyworker or class teacher and on the school website.

NATIONAL CURRICULUM

The National Curriculum is taught across Key Stage 1 and Key Stage 2. It is split into subject areas and these are further divided into core and foundation subjects. The school has adopted a creative approach to the curriculum which means that children may explore knowledge, skills and attitude through topic work.

More information about what the children are learning or have learnt are available on the school website and through newsletters that will be available from the year groups.

ASSESSMENT

In England all children are tested at the end of each Key Stage. Children in Year 2 and Year 6 will be tested in the core subjects of Reading, Writing and Mathematics to determine their level of achievement. This is, of course, in addition to the continuous assessment of children's work which is part of daily school life. The Foundation Stage Profile is a statutory requirement, completed at the end of reception, for each child and reported to parents/carers.

There are three formal opportunities to discuss your child's progress with his or her teacher. These take place in October, February and July. In July all parents/carers will receive an annual report regarding their child's progress and attainment. All parents/carers are welcome to come into the school office and make an appointment to see a class teacher or senior leaders if necessary.

In July, children have the opportunity to spend the day in their new class with their new teacher, in preparation for the new school year.

Physical Education

At Exeter a learning community we have two well equipped sports halls and an extensive sports field which provides a positive environment where all children can develop their skills in dance, gymnastics, games and athletics. We plan a wide range of activities to help the children develop their individual talents.

During Year 3 and year 5 all children participate in carefully planned swimming lessons. We participate in competitions with other schools in Corby and across Northamptonshire.

Special Educational Needs and Disabilities

We recognise that all children are unique and we welcome all children whatever their special need. At some stage in their education children may have special needs and in all but exceptional circumstances they will have full access to the curriculum, including the National Curriculum. Our policy is to carefully diagnose special needs and target provision specifically. Most special needs provision is given within the child's own classroom situation and within general classroom activities. It is also possible for us to give some small group support, sometimes short term, and to involve outside agencies as necessary. We seek to involve parents/carers at all stages, as their support and

encouragement is vital to the child's progress. At all times parents/carers are kept well informed by the class teacher or the Special Educational Needs co-ordinator within school.

The school holds great importance in developing an understanding of other cultures while celebrating similarities and differences and building respect in order that children are able to take their place in our multi-cultural society.

Extra Curricula Activities (after school clubs)

There are a range of activities available to the children before and after school. Please ask the office for more information.

Behaviour, Welfare and Discipline

At Exeter a learning community we value and reward children for their behaviour and see choices about behaviour made by children as their own and emphasise that they must take responsibility for them. We provide clear guidance about what we expect from children in respect of their behaviour and this is consistent across the school. Children who choose not to follow this clear guidance will experience the same consequences across the school. We aim to help our children to value and respect themselves and others, to take a pride in their own contribution to the school and its life and to take care of the school environment.

Our expectations of how children behave in and out of the classroom is regularly reviewed and quickly learned by the children. We regularly review our expectations in consultation with children to ensure they stay up to date and relevant. Each class has its own set of rules based on the school rules.

Occasionally problems may arise and in this event we will contact the child's parent/carer in order to discuss the matter constructively. A policy is available for parents/carers to see if required.

BULLYING

Bullying is a very sensitive issue. At Exeter a learning community we do our utmost to ensure that each child feels a sense of security and well-being whilst at school. Each child has the right to:

- attend school without fear;
- seek help from staff if they are being bullied
- know they will be actively listened to
- an investigation into the issue
- support towards ensuring that the bullying will cease

As with our expectations regarding their behaviour we also regularly reinforce these rights with children in school. Children need to feel secure and happy at school in order to progress and relationship problems with other children may hinder this. Please contact the school as quickly as possible if your child displays or informs you of any problems, so the school may support the child to resolving these.



HOME AND SCHOOL

THE CARE OF YOUR CHILD

At Exeter a learning community we actively encourage a close partnership between home and school. We welcome parents/carers/carers into school to help with a variety of activities and value this support. If there are any ways in which you would like to be involved, we will be delighted to hear from you. Not all problems which children experience are obvious in school, so if there are any changes in circumstances or medical problems which may affect their learning, please share them with us, in order for us to provide the best possible support.

You are welcome to visit the school to meet with either the relevant member of staff or the Principal/Senior Leadership team. If you wish to speak to the Principal or senior leadership team, please can you make an appointment through the office.

CLASSDOJO

'ClassDojo' is a classroom communication app used to share reports/letters/messages between parents/carers and teachers. Teachers can promote positive behaviour by awarding their pupils 'dojo' points. Photos or videos of classroom activity or individual pupil work can be uploaded and shared with parents/carers. Teachers can instantly share photos, videos, and announcements on Class Story, or privately message with any parent. To sign up for the app, you will need to complete an agreement and permissions form available from your child's class teacher or the school office and is also included in this pack.

HOMEWORK

All children are expected to complete homework regularly. We ask that parents/carers read with their children for at least 15 minutes each day. Homework is used to support children's work at school and to develop the good habit of independent learning outside the school environment. The quantity and difficulty of the homework is matched to the children's age and ability. Homework may be the learning of information or an exercise to reinforce a concept learned in school. It is vital that homework is addressed in a way that does not cause anxiety for children (or parents/carers) and with your help this can be achieved. We appreciate your support in encouraging your child to complete homework regularly to a high standard and return it to school on time. Parents/carers are encouraged to make an appointment to see their child's teacher if they need advice on supporting their child with homework.

SCHOOL RECORDS

When children are admitted to school, a Local Authority (LA) folder is opened for them. This folder is added to regularly and passed on to the receiving teacher or school. The folder will hold the following information;

- name, date of birth, doctor etc
- information concerning a child's personal circumstances
- reports and records of the child's achievements

Please note that parents/carers may, if they wish, ask to see their children's record by appointment with the Principal. Records will be confidential to all except those who have a rightful access to them. Recent legislation has been released by the government requesting that schools review their data protection. This is called GDPR (General Data Protection Regulation). We will be clear with parents about your rights and ensure we have explicit consent to hold and transfer your child's data. These are called privacy notices.

EDUCATIONAL TRIPS AND RESIDENTIAL

Educational trips and residential play an extremely important part in the school life of your child, providing first hand experiences as part of their curriculum studies. The governors have agreed to ask parents/carers to make a voluntary contribution towards the costs involved. The governors would like to bring it to your attention that an activity can sometimes only take place if everyone is prepared to contribute the advised amount. If the school does not receive sufficient donations to cover costs, then, the activity may have to be cancelled.

The Principal will be pleased to discuss individual problems with parents/carers. Children will only be allowed to leave the school premises if we have a signed permission slip from the parents/carers.

PERSONAL PROPERTY ON SCHOOL PREMISES

Children are responsible for the security of their personal possessions whilst at school. Personal items are best kept at home as we cannot ensure their safety or replacement if lost or broken. Children are not allowed to have mobile phones on them during the school day. They must be handed in to the school office by the child or parent at the beginning of the school and can be collected after the end of the school day.

Lost property is kept in KS1 hall. It is very helpful if all clothing is clearly named. Children are firstly encouraged to look for their own lost items. Unclaimed items will be disposed of regularly.

SCHOOL SAFETY

The governors of Exeter a learning community acknowledge their corporate responsibility as an employer to ensure a safe and healthy environment for children, staff and other adults who come on to the premises as visitors or contractors. All visitors to our site are requested to call at the school offices to register when they first arrive.

The Governors of Exeter a learning community would ask all parents/carers to be mindful of the dangers posed to others when bringing their own children to and from school by car. The roads around the school are usually busy. Parents/carers are requested not to disembark their children in the staff parking area. We encourage all children to walk to school with their parents/carers.

For safety reasons we ask that dogs are not brought onto the school grounds and that cyclists dismount outside and do not ride their bicycles on school grounds.

INSURANCE

Parents/carers should be aware that there is no universal personal accident insurance for school children. Because it has no insurable interest, special insurance cover will be taken out to cover children engaged on educational visits, school journeys etc., although the general liability policy protects the school against the consequences of actions brought against it on behalf of children. Schools normally take out insurance for visits abroad and also for visits in this country involving an overnight stay. Parents/carers are advised to check with the Principal for more detailed information. Parents/carers are, of course, at liberty to take out insurance on an individual basis should they want additional cover for their children.

SCHOOL FINANCES

The school receives funding from three main areas:

1. Government Treasury

Each year the Government provides an annual budget for the school to spend. After the salaries of teaching and non-teaching staff are paid, the Principal decides on priorities within the school and how the money should be spent. School accounts are audited annually.

2. Specific School Grants

Currently the Government provides additional funding to school to promote physical activity through a Sports Premium and to support children from low income families through a Pupil Premium.

3. The School Fund

The school fund deals with all other money received by the school. This may include donations from parents/carers towards educational outings and the money obtained from the purchase of school uniform. This account is audited annually by the school auditors. Any cheques sent to the school should be made payable to 'Exeter a learning community'.

4. Donations

A major monetary donation to the school comes from the Friends of the School Association, which makes grants available to develop school facilities.



AUTHORISED AND UNAUTHORISED ATTENDANCE

Your child is legally entitled to receive an education. Please support this by ensuring your child attends school every day and explain any absences that may occur. The national expectation for school attendance is 96%. Our school attendance officer can work with you to help improve your child's attendance if it is below the school attendance target. If your child is ill, please do not send them to school. If your child is not at school and we do not receive a call or letter to explain their absence, you will receive a telephone call asking for an explanation as to why your child was absent.

Persistent Absences or attendance below 90% could result in a referral to the Educational Entitlement Service within the County Council and parents/carers can be fined.

Schools are no longer able to authorise holidays during term time. Any requests will be unauthorised unless it is for religious observation. Special circumstances will be considered by the Principal on an individual case basis.

Our aim is for children to reach their full potential in education. By ensuring your child attends school this will support us in ensuring we meet this commitment.

COMPLAINTS PROCEDURE

At Exeter a learning community we strive to deliver the highest possible standards of learning, teaching and partnership working. We promote and encourage each child to reach their full potential intellectually, socially, emotionally and physically. All staff in school are dedicated to achieving this aim. However, it is possible that you may feel that we have not lived up to your expectations. If this is so, please come and talk to us. You can make an appointment to see the Principal through the school office.

The Governing Body has adopted a “complaints procedure” which gives helpful information on the best way of expressing any such concerns. You can obtain a copy from the office during school hours.